

### PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data.

**Processing operation:** Event registration and organisation

Data Controller: Circular Bio-based Europe Joint Undertaking (CBE JU) Executive Director

Record reference: DPO-4-03





#### **Table of Contents**

INTRODUCTION	. 3
WHY AND WHAT PERSONAL DATA DO WE PROCESS?	. 3
WHY DO WE PROCESS YOUR PERSONAL DATA AND UNDER WHAT LEGAL BASIS?	. 3
WHO IS THE CONTROLLER AND OTHER ACTORS INVOLVED IN THE PROCESSING?	. 4
HOW IS CBE JU PROCESSING THE PERSONAL DATA?	. 4
HOW DO WE PROTECT AND SAFEGUARD YOUR PERSONAL DATA?	. 4
WHO HAS ACCESS TO YOUR PERSONAL DATA AND TO WHOM IS IT DISCLOSED?	. 4
WHAT ARE YOUR RIGHTS AND HOW CAN YOU EXERCISE THEM?	. 5
HOW LONG IS THE DATA RETAINED?	. 5
COMPLAINTS, CONCERNS AND RECOURSE	. 5
ADDITIONAL INFORMATION	6

#### **INTRODUCTION**

The CBE JU Stakeholder Forum involves processing of personal data, which shall comply with Regulation (EU) N° 2018/1725¹ (the 'Regulation').

This data protection notice explains how the Circular Bio-based Europe Joint Undertaking (here after referred to as CBE JU) uses any information you give to us, and the way we protect your privacy. Furthermore, it describes the rights you have as a data subject and how you can exercise these rights.

Circular Bio-based Europe Joint Undertaking protects the fundamental rights and freedoms of natural persons and in particular their right to privacy with respect to the processing of personal data.

We provide the following information based on Article 15 of the Regulation.

## WHY AND WHAT PERSONAL DATA DO WE PROCESS?

**Purpose of the processing operation**: Register interested persons for the CBE JU Stakeholder Forum 2026 and manage the event itself. This includes taking all necessary organisational steps to grant access to the venue, creating and distributing reports, carrying out event follow-up activities, and sharing information about the event on the CBE JU website. CBE JU will draw up a list of participants and process this information within the framework of the event to promote professional networking and to keep it as part of the event documentation.

**Data being processed:** Personal data (video tapes and photographs, profession, personal details) and other special categories of personal data (health data)

### WHY DO WE PROCESS YOUR PERSONAL DATA AND UNDER WHAT LEGAL BASIS?

Public Interest Article 5 a) of Regulation 2018/1725

<sup>&</sup>lt;sup>1</sup>Regulation (EU) N° 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC ("EUDPR").

Explicit consent Article 5 d) of Regulation 2018/1725

Special categories of personal data:

- Public Interest Article 5 a) of Regulation 2018/1725: Health data (art. 10 §2 (b) Regulation 2018/1725 (processing necessary for exercising specific controller rights/obligations under employment, social security or social protection law))
- Explicit consent Article 5 d) of Regulation 2018/1725: Health data (art. 10 §2 (b) Regulation 2018/1725 (processing necessary for exercising specific controller rights/obligations under employment, social security or social protection law))

## WHO IS THE CONTROLLER AND OTHER ACTORS INVOLVED IN THE PROCESSING?

**Controller:** The Circular Bio-based Europe Joint Undertaking, legally represented by Nicoló Giacomuzzi-Moore, Avenue Toison d'Or, 1060 Brussels

#### Processor(s) of personal data:

• External service provider ('contractor')

#### Processor(s) of special categories of personal data:

External service provider ('contractor')

### HOW IS CBE JU PROCESSING THE PERSONAL DATA?

See <a href="here">here</a> more information about how CBE JU processes personal data.

## HOW DO WE PROTECT AND SAFEGUARD YOUR PERSONAL DATA?

- Staff dealing with this processing operation is designated on a need-to-know basis;
- Appropriate technical and organisational security measures, giving due regard to the risks inherent in the processing and to the nature of the personal data concerned.

## WHO HAS ACCESS TO YOUR PERSONAL DATA AND TO WHOM IS IT DISCLOSED?

The following might have access to your personal data:

CBE JU communications team

- Other Participants
- External contractor: PAGES MEDIA PRODUCTIONS GmbH
- External contractor: ADRIA CONGREX SRL

### WHAT ARE YOUR RIGHTS AND HOW CAN YOU EXERCISE THEM?

You have the right of access to your personal data and to relevant information concerning how we use it. You have the right to rectify your personal data. Under certain conditions, you have the right to ask that we delete your personal data or restrict its use. You have the right to object to our processing of your personal data, on grounds relating to your particular situation, at any time. In addition, you have the right not to be subject to a decision based solely on automated processing of data, including profiling, if such decision has legal effect on him or her, except for certain situations, such as entering into a contract (as required by articles 14-16 & 24 of EU DPR Regulation).

Information on action taken on the data subject's request to exercise her/his rights shall be provided without undue delay and in any case within one month of receipt of the request. In case of complex or voluminous requests, this period may be extended by another two months, in which case the JU will inform the data subject.

In case data subjects wish to exercise their rights, they should send an email to the Circular Bio-based Europe Joint Undertaking Data Protection Officer at DPO@CBE.europa.eu.

How to withdraw your consent and the consequences of doing this

Data subjects have the right to withdraw their consent at any time by sending a written request to the above-mentioned email address. Please note that withdrawing your consent does not affect the lawfulness of any processing based on your consent before this consent is withdrawn.

Possible restrictions as laid down in Article 25 of the EUDPR Regulation can apply.

#### **HOW LONG IS THE DATA RETAINED?**

5 years: video tapes and photographs, profession, health data, personal details.

#### **COMPLAINTS, CONCERNS AND RECOURSE**

Should you have any complaint or concern you may contact:

- Data Protection Officer of CBE JU at DPO@cbe.europa.eu
- Communication team at <u>events@cbe.europa.eu</u>

In addition, as a data subject, you have a right to recourse to the European Data Protection Supervisor (EDPS) at any time by e-mail to <a href="mailto:edps@edps.europa.eu">edps@edps.europa.eu</a> or a letter to the EDPS postal address marked for the attention of the EDPS DPO:

European Data Protection Supervisor, Rue Wiertz 60, B-1047 Brussels, Belgium

For more information on the EDPS, please consult their website: https://edps.europa.eu

#### **ADDITIONAL INFORMATION**

More information on Data Protection at the Circular Bio-based Europe Joint Undertaking can be obtained in the Data Protection Register and in the privacy notices published in the Circular Bio-based Europe Joint Undertaking web site.

#### **COOKIES**

Cookies are short text files stored on a user's device (such as a computer, tablet or phone) by a website. Cookies are used for the technical functioning of a website (functional cookies) or for gathering statistics (analytical cookies).

The registration for the CBE JU Stakeholder Forum 2026 takes place via a website set up by CBE JU contractor. The cookies employed by the contractor on the registrant's device for that purpose will comply with Regulation (EU)2018/1725.

# THIRD PARTY IT TOOLS, INCLUDING SOCIAL MEDIA

We use third party IT tools to inform about and promote the CBE JU Stakeholder Forum 2026 through widely used communication channels, including the social media.

You can watch our videos, which we also upload on our website, LinkedIn, Facebook YouTube and X accounts, as well as follow links from our website.

In order to protect your privacy, our use of third-party IT tools to connect to those services does not set cookies when our website pages are loaded on your computer (or other devices), nor are you immediately redirected to those social media or other websites. Only in the event that you click on a button or "play" on a video to watch it, a cookie of the social media company concerned will be installed on your device. If you do not click on any social media buttons or videos, no cookies will be installed on your device by third parties.

In order to view such third-party content on our websites, a message will alert you that you need to accept those third parties' specific Terms and Conditions, including their cookie policies, over which CBE JU has no control.

We recommend that users read the relevant privacy policies of the third-party IT tools carefully before using them. These explain each company's policy of personal data collection and

further processing, their use of data, users' rights and the ways in which users can protect their privacy when using those services.

The use of a third-party IT tool does not in any way imply that the CBE JU endorses them or their privacy policies. In the event that one or more third party IT tools are occasionally unavailable, we accept no responsibility for lack of service due to their downtime.